ONE DAY ▪ ONE MARKET ▪ UNLIMITED OPPORTUNITIES

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DELEGATE GUIDE

OLD BILLINGSGATE MARKET, LONDON

28TH APRIL 2020

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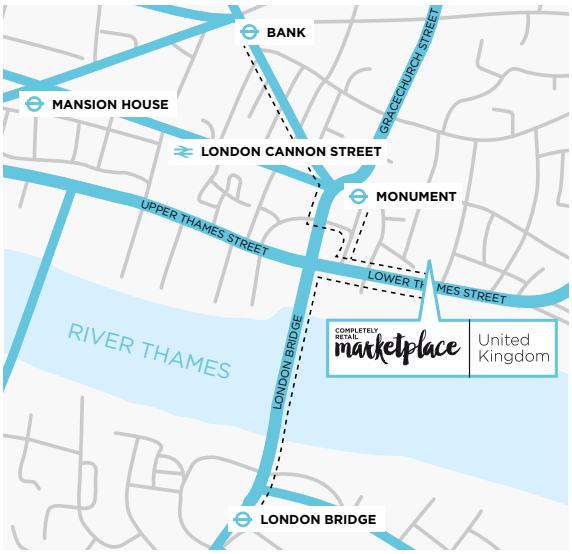
LOCATION

Old Billingsgate Market,
1 Old Billingsgate Walk,
16 Lower Thames St, London,
EC3R 6DX



The venue is in the heart of the City of London; the Grade II Victorian building that was originally Billingsgate fish market provides a flexible space in a convenient retail location close to a range of London Tube Stations.

The venue provides us with up to 40,000 sq ft of purpose built and flexible space to accommodate everyone in one room.

- The space is enclosed and air conditioned so everyone will be comfortable whatever the weather outside.
- It has modern facilities and a huge terrace fronting The Thames with stunning views of London Bridge, The Shard and HMS Belfast.

Travelling to the event

Old Billingsgate Market is easily accessible from a number of Central London mainline, London Underground and Docklands Light Railway stations. The nearest mainline station is Fenchurch Street. The nearest tube stations are Monument and Bank station, both just 5 minutes away.

There is a recommended list of hotels available via the website.

Please note that the prices quoted may vary at the time of booking and are all subject to availability.

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EVENT INFORMATION

Opening Times

Exhibitors can arrive from 8.00am
Delegates can arrive from 9.00am

Closing Times

All exhibitors and delegates must vacate the premises by 7.30pm once the drinks reception has come to a close.

Delegate Passes

An E-ticket will be emailed to you two weeks prior and the day before the event. If you do not receive this please call 01483 238 697. You must bring this on the day of the event either printed or on a smartphone.

Cloakroom

There is a free of charge cloakroom on site for all your personal belongings. Please ensure all items have been collected by 7.30pm to avoid loss or damage.

WiFi

There will be free of charge WiFi for all attendees. Signs will be erected around the venue with the login details. If you experience any issues logging in, please contact a member of staff.

Breakfast

Hot breakfast rolls will be served from 8am – 10am for all attendees.

Refreshments

Free barista teas and coffees will be available throughout the day. These will be available from the refreshments area or by table service.This will also include a selection of snacks.

Lunch

Lunch will be served upstairs from 12.00pm. This is brought to you by a handful of well known food occupiers. This will be free of charge inside the venue.

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SEMINAR SESSIONS

SOAPBOX
GIVING BRANDS A VOICE

11.00am & 2.30pm

Attend the soapbox sessions at 11.00am and 2.30pm to see some of the UK's new, emerging & expanding occupiers take to the stage to shout about their brand and current property requirements

At the end of each session there will be the opportunity to talk to the speakers directly and ask any questions.

If you would like the opportunity to tell your story or would like to recommend a client please visit: **www.crmarketplace.com/soapbox**

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DELEGATE LIST ACCESS

Plan your schedule and make contacts for the day

Occupiers

Get in touch with the landlords/agents you wish to meet.

Landlords / Agents

Get in touch with the retailers you need to see.

The Connect system has been designed with this in mind, enabling delegates to contact each other prior to the event.

This will go live on 25th February.

After this date, please use your email address and unique password you have created to log in.

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EVENING DRINKS RECEPTION

4.30pm – 7.30pm

To round up a successful day of business we will be hosting an evening drinks reception at the venue.

This will take place on the terrace overlooking the Thames and inside the venue. We will be serving drinks and canapés alongside live entertainment.

All registered delegates and exhibitors are welcome to join us.

If organising your own after event drinks please can we kindly ask it begins after 7.30pm.

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ENQUIRIES

Contact us for further information on registration, stand bookings, sponsorship and advertising opportunities

Contacts on the day

Rebecca Sawyer 07706 424273
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Elaine Clarke 07825 551997

Organisers

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